

TEMPLATE COUNCIL MEETING AGENDA

Date: (month/day/year)

Meeting Location:

1. Welcome

2. Review Resident Council purpose

3. Introductions and Departures

4. Read last meeting minutes

5. Unfinished/previous business

reports, action form responses, project progress

6. New business

announcements, new issues, concerns, ideas

7. Education topic and discussion

(insert topic)

8. End meeting